



Application for Employment

(Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Date: _____

I. Personal Information & Work Availability

Name: Last First Middle

Address City State Zip

Social Security Number Driver's License: State/Number Home Phone Cell Phone

Email Address

In case of emergency, contact: Name Relation Telephone

1. Please name any relatives who are or have been employed by Check Depot _____
2. How were you referred to Check Depot? _____
3. Are you seeking Full-time or Part-time work? _____
4. What hours are you available to work? _____
5. If your application receives favorable consideration, when can you be available to begin work?

Can you work overtime without prior notice?	Yes / No
Can you work on Saturday?	Yes / No
Can you work Sunday?	Yes / No

6. If your application receives favorable consideration, what salary/hourly rate would you require?

\$ _____ per _____

IV. Employment Record *Please include all employment for the last five years.*

1. _____ Company Name (current or most recent employer)	_____
_____	Position Held
Address	From _____ To _____
_____	Dates Employed
Manager / Supervisor	_____
_____	Telephone
Reason for Leaving	_____
_____	Wage/Salary
2. _____	_____
Company Name	Position Held
_____	From _____ To _____
Address	Dates Employed
_____	_____
Manager / Supervisor	Telephone
_____	_____
Reason for Leaving	Wage/Salary
_____	_____
3. _____	_____
Company Name	Position Held
_____	From _____ To _____
Address	Dates Employed
_____	_____
Manager / Supervisor	Telephone
_____	_____
Reason for Leaving	Wage/Salary
_____	_____
4. _____	_____
Company Name	Position Held
_____	From _____ To _____
Address	Dates Employed
_____	_____
Manager / Supervisor	Telephone
_____	_____
Reason for Leaving	Wage/Salary
_____	_____

IV. Employment Record *(continued)*

Use a separate sheet to list additional employers, if necessary. We may contact all of the employers listed unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

_____ Employer's Name	_____ Reason
_____ Employer's Name	_____ Reason

V. Background Investigations

Have you ever been convicted of a felony? Yes / No

I give Check Depot permission to conduct the following background investigations:

- Consumer Credit History
- Criminal Convictions Report
- Driving Record Report
- Drug Test
- High School/ College Transcripts

I understand that giving any inaccurate or misleading information on this application will be grounds for immediate termination.

Signed _____
Date _____
Social Security No _____